

CANCELLATION NOTICE FORM

If you wish to cancel the contract you **MUST DO SO IN WRITING** and deliver personally or send (which may be by electronic mail) this to the person having conduct of your matter. You may use this form but you do not have to.

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(Complete, detach and return this form ONLY IF YOU WISH TO CANCEL THE CONTRACT)

To:

I/We hereby give notice that I/we wish to cancel my/our engagement as set out in the engagement letter dated 20....

Client name(s):

Signature(s):

Date:

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REQUEST TO START WORK DURING CANCELLATION PERIOD FORM

If you have not already asked us to start work during the cancellation period and wish to do so you must inform us expressly in writing. You may use this form but you do not have to.

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(Complete, detach and return this form if you want us to start work DURING the cancellation period)

To:

I/We instruct Withers LLP to commence work on the work set out in the engagement letter dated.....during the 14 day cancellation period.

I/We understand and acknowledge that if I/We subsequently cancel during the 14 day cancellation period I am/we are required to pay for the work you have done on a pro-rata basis.

Client name(s):

Signature(s):

Date:

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